

GRAND RAPIDS CITY COUNCIL MINUTES  
MONDAY, DECEMBER 3, 2007 -5:00 P.M.  
CITY HALL COUNCIL CHAMBERS  
420 NORTH POKEGAMA AVENUE, GRAND RAPIDS, MINNESOTA

**CALL TO ORDER:** Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids City Council was held on Monday, December 3, 2007 at 5:00 p.m. in the Grand Rapids Council Chambers, 420 North Pokegama Avenue, Grand Rapids, MN 55744.

**CALL OF ROLL:** On a Call of Roll, the following members were present: Mayor Jim Millis; Councilmembers: Dale Adams, Dan Erkkila, and Gary McInerney. Absent: Larry Schlauderaff.

Others Present: Rob Mattei, Jeff Davies, Marilyn Isaac, Janet Coy, Dale Rosier, Tom Pagel, Shirley Miller, Lynn DeGrio, Leigh Serfling, City Attorney Chad Sterle and City Administrator Shawn Gillen. .

**PRESENTATIONS/PROCLAMATIONS:** None.

**PUBLIC FORUM:** None.

**COUNCIL REPORTS:** None.

**APPROVAL OF MINUTES:**

**MOTION BY COUNCILMAN ADAMS, SECOND BY COUNCILMAN ERKKILA, TO APPROVE THE REGULAR MINUTES OF NOVEMBER 26, 2007 AT 5:00 P.M. AND WORKSESSION MINUTES OF NOVEMBER 26, 2007 AT 3:30 P.M. AS PRESENTED. The following voted in favor thereof: McInerney, Adams, Erkkila, Millis. Opposed: None, passed unanimously.**

**CONSENT AGENDA:**

**MOTION BY COUNCILMAN ERKKILA, SECOND BY COUNCILMAN MCINERNEY, TO APPROVE THE CONSENT AGENDA WITH THE FOLLOWING CHANGES: DELETE #3. The following voted in favor thereof: McInerney, Adams, Erkkila, Millis. Opposed: None, passed unanimously.**

1. Approve hiring of temporary employees with the Park and Recreation Department.
2. Adopt Res. 07-124 – A resolution accepting an anonymous donation of \$911.00 to be used toward the purchase of a bronze bell for the Grand Rapids Fire Department's Building Maintenance Project.
4. Accept the resignation of Murray Odegaard from the Golf Course Board and authorize staff to advertise to fill the position.

**The following roll call vote was taken: Aye: McInerney, Adams, Erkkila, Millis. Nay: None, motion passed.**

**SETTING OF REGULAR AGENDA:**

**MOTION BY COUNCILMAN ERKKILA, SECOND BY COUNCILMAN ADAMS, TO APPROVE THE REGULAR AGENDA AS PRESENTED. The following voted in favor thereof: McInerney, Adams, Erkkila, Millis. Opposed: None, passed unanimously.**

**ACKNOWLEDGE BOARD AND COMMISSION MINUTES:**

The Council acknowledged the receipt of the October 10, 2007 Grand Rapids Public Utilities Commission minutes.

**DEPARTMENT HEAD REPORT:**

Marilyn Isaac, IT System Administrator provided her semi-annual Department Head report highlighting the following:

- Completed final connections for the back up power to the Itasca County Generator.
- Preparing specifications and quote forms for new technology purchases coming up for each department in 2008.
- Working with UNICEL concerning the consolidation of the City owned cell phone services.
- Sent out RFP's for the City's regular telephone service, both local and long distance.
- Forwarded our audio system needs to ICTV
- Working with various departments to build Access databases
- Instituted the email archiving policy.
- Working on 2008 budget process.

The full report has been made a part of the agenda packet.

**ADMINISTRATION DEPARTMENT:**

7. Consider authorizing the Mayor and City Administrator to sign Letter of Understanding to allow the Clerical Union employees to participate in the Minnesota Post Employment Health Care Savings Plan.

**MOTION BY COUNCILMAN ERKKILA, SECOND BY COUNCILMAN ADAMS, TO AUTHORIZE THE MAYOR AND CITY ADMINISTRATOR TO SIGN LETTER OF UNDERSTANDING TO ALLOW THE CLERICAL UNION EMPLOYEES TO PARTICIPATE IN THE MINNESOTA POST EMPLOYMENT HEALTH CARE SAVINGS PLAN. The following roll call vote was taken: Aye: Adams, Erkkila, McInerney, Millis. Nay: None, passed unanimously.**

8. Consider filling vacant appointment on the Airport Commission.

**MOTION BY COUNCILMAN ERKKILA, SECOND BY COUNCILMAN MCINERNEY, TO APPOINT DEREK HAWKINSON TO THE AIRPORT COMMISSION TO FILL UNEXPIRED TERM – SAID TERM TO EXPIRE 3-1-09. The following roll call vote was taken: Aye: Erkkila, McInerney, Adams, Millis. Nay: None, passed unanimously.**

9. Consider waiving the statutory tort liability limits to the extent of the coverage purchased.

**MOTION BY COUNCILMAN MCINERNEY, SECOND BY COUNCILMAN ERKKILA, TO WAIVE THE MONITORY LIMITS ON THE TORT LIABILITY**

**ESTABLISHED BY MINNESOTA STATUTES 466.04 TO THE EXTENT OF THE LIMITS OF THE LIABILITY COVERAGE OBTAINED FROM LMCIT. The following roll call vote was taken: Aye: McInerney, Adams, Erkkila, Millis. Nay: None, motion passed.**

10. Consider approving On-Sale and Sunday Intoxicating Liquor License to Applebee's Restaurants North LLC.

**MOTION BY COUNCILMAN McINERNEY, SECOND BY COUNCILMAN ADAMS, TO APPROVE AN ON-SALE AND SUNDAY INTOXICATING LIQUOR LICENSE TO APPLEBEE'S RESTAURANTS NORTH LLC. The following roll call vote was taken: Aye: McInerney, Adams, Erkkila, Millis. Nay: None, motion passed.**

**VERIFIED CLAIMS:**

11. Consider approving the verified claims for the period November 20, 2007 through November 26, 2007 in the total amount of \$42,859.71.

**MOTION BY COUNCILMAN ERKKILA, SECOND BY COUNCILMAN ADAMS, TO APPROVE THE VERIFIED CLAIMS IN THE TOTAL AMOUNT OF \$42,859.71.**

AMERIPRIDE LINEN & APPAREL	31.35	MINNESOTA DEPT OF ADMN	277.81
EUGENE BENNETT	131.59	MINNESOTA ENERGY RESOURCES	1,488.08
BRIER CLOTHING	84.00	MINNESOTA SALES & USE TAX	408.56
BURGGRAF'S ACE HARDWARE INC	111.55	MINUTEMAN PRESS	263.66
CITY OF COLERAINE	525.92	RAY NIKKEL	708.33
COLE HARDWARE INC	210.83	NORD AUTO PARTS	59.61
COMFORT INN-OWATONNA	93.49	NORTH COUNTRY VET CLINIC	36.75
CITY OF DEER RIVER	97.84	PUBLIC UTILITIES COMMISSION	4,657.12
DIMICH & STERLE	7,345.00	P.U.C.	1,212.79
EARL F. ANDERSEN & ASSOC	1,644.87	QWEST	205.55
EXCEL VISUAL	506.75	R & R SPECIALTIES	334.32
GALL'S INC	191.56	RAPIDS BODY SHOP	639.00
GARTNER REFRIGERATION CO	1,889.68	RAPIDS RENTAL	26.83
GENERAL PET SUPPLY	18.75	RURAL CELLULAR CORPORATION	84.28
GRAND ITASCA CLINIC	291.65	SECURITY ACCESS CONTROL	75.00
GRAND ITASCA HOSPITAL	148.50	SIM SUPPLY INC	55.50
GRAND RAPIDS NEWSPAPERS INC	624.75	STREICHER'S	312.42
RHONDA HAPPY	38.00	TDS Metrocom	1,895.18
HAWKINSON SAND & GRAVEL	323.34	TREASURE BAY PRINTING INC	210.87
ICTV	11,490.90	UNIFORMS UNLIMITED	133.50
IKON OFFICE SOLUTIONS INC	136.32	JOHN NALAN	56.00
ITASCA COUNTY ATTORNEY OFFICE	831.42	CHAD ST. AUBIN	76.00
ITASCA COUNTY SHERIFFS DEPT	235.26	SARA BOLEN	38.00
K-MART CORPORATION	80.69	LARRY HAMMANN	56.00
L3 COMMUNICATIONS	454.77	MEL HOLMQUIST	28.00
L&M SUPPLY	53.95	JERRY LIEN	38.00
LHB ENGINEERS & ARCHITECTS	1,003.82	PAUL MATCHAN	28.00
LEAGUE OF MN INSURANCE TRUST	500.00	RHONDA ROY	38.00
MCFOA	20.00	ALAN SELDON	56.00
DYLAN MACLEAN	56.00	JEFFREY WOLLIN	76.00
ROBERT MATTEI	56.00	KATARINA NIKKENEN	56.00

**The following roll call vote was taken: Aye: Adams, Erkkila, McInerney, Millis. Nay: None, passed unanimously.**

**RECESS:** Mayor Millis recessed the meeting at 5:23 p.m.

**PUBLIC HEARING:**

**12. Conduct Truth in Taxation Public Hearing.**

Mayor Millis reconvened the regular meeting stating this is the time and place according to law to conduct the Truth in Taxation Public Hearing. Interim Clerk Alto noted all required notices have been met.

Shirley Miller, Finance Director, stated the Truth in Taxation Process requires that the Council discuss:

- The proposed property tax levy for taxes payable in 2008 and the proposed budget for taxes payable in 2008.
- The percentage of increase in the proposed property tax.
- The specific purposes/reasons that property tax revenues are being increased.

Ms. Miller then provided a power point presentation to the Council (presentation made a part of the agenda packet).

Mayor Millis then opened the meeting for public comments. No one wished to speak and no written documentation was received, therefore, the following motion was made:

**MOTION BY COUNCILMAN McINERNEY, SECOND BY COUNCILMAN ADAMS, TO CLOSE THE PUBLIC HEARING. The following voted in favor thereof: McInerney, Adams, Erkkila, Millis. Opposed: None, motion passed.**

There being no further discussion by the Council the regular meeting of December 3, 2007 was adjourned.

Respectfully submitted:

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Karen Alto, Interim City Clerk